# **Open Meeting Minutes**

Governor's Early Childhood Council Steering Committee Meeting Monday, February 7, 2022, 3:00 pm - 4:00 pm

**Committee members in attendance:** Jillian Clemens, Erin Arango-Escalante, Jane Penner-Hoppe, Tom McCarthy, Duy Nguyen

# Agenda

(3:00-3:05) Welcome, call to order, agenda review. The meeting was called to order at 3:00 and the committee reviewed the agenda.

# (3:05-3:10) Review of Meeting Minutes

The committee reviewed and approved minutes from the January 2<sup>nd</sup>, 2022, Steering Committee meeting.

# (3:10-3:15) Scheduling for 2022

The committee was not able to schedule steering committee meetings for 2022. This will be tabled for the next meeting.

# (3:15-3:20) Establish Roles and Responsibilities for Steering Committee Members

The committee was not able to discuss needed roles and responsibilities for each member in 2022. This will be tabled for the next meeting.

# (3:20-3:30) ECAC Membership

The committee was unable to review current membership status and determine next steps as needed. This will be tabled for the next meeting.

# (3:30-3:55) Plan for ECAC March 2 Meeting

The committee planned for the full council meeting scheduled for March 2, 2022. A rough draft of a working agenda was created to be presented to the Co-Chairs for final approval.

# (3:55-4:00) Adjourn

The meeting was adjourned at 4:35pm

Contact Jillian Clemens, at 608.279.2777 or <u>jillian.clemens@wisconsin.gov</u> if you have questions about the agenda, have a disability and need to access this information in an alternate format, or need this information translated into another language.